

BORANG PERMOHONAN PENGGUNAAN LOGO KBS



KBS LOGO USAGE APPLICATION

UNIT KOMUNIKASI KORPORAT

Aras 4, Menara KBS,
No 27, Persiaran Perdana, Presint 4,
Pusat Pentadbiran Kerajaan Persekutuan
62570 Putrajaya, Malaysia.

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permohonanlogo@kbs.gov.my

Syarat Permohonan / Application Requirements

- Permohonan hendaklah dihantar selewat-lewatnya **tiga puluh (30) hari sebelum** tarikh permulaan penggunaan logo.
*Applications must be submitted no later than **thirty (30) days prior** to the commencement date of the intended usage of the logo.*
- Setiap permohonan mesti disertakan dengan dokumen (**format pdf**) berikut:
*Each application must be accompanied by the following documents (**pdf format**):*
 - Borang Permohonan Penggunaan Logo KBS yang lengkap.
A duly completed KBS Logo Usage Application Form.
 - Semua Draf visual yang mengandungi logo KBS.
Draft visuals illustrating the intended usage of the KBS logo.
 - Salinan Sijil Pendaftaran Persatuan Sukan atau Sijil SSM.
A copy of the Sports Association Registration Certificate or SSM Certificate.
 - Surat Kelulusan Dana dari KBS – Dana Sukan Komuniti / Geran Padanan Sukan / Kumpulan Wang Amanah Sukan Negara (KWASN) / Dana Bantuan dari KBS (jika berkaitan).
An official Approval Letter of Funding from KBS – Community Sports Fund / Sports Matching Grant / KWASN (where applicable).
 - Senarai penaja dan pihak yang bekerjasama dalam penganjuran program (jika ada).
A list of sponsors and collaborating partners involved in the organization of the programme (if any).
- Keputusan permohonan** akan diberikan secara bertulis dalam tempoh **empat belas (14) hari bekerja**.
*The decision on the application will be provided in writing within **fourteen (14) working days**.*

MAKLUMAT PERMOHONAN (termasuk permohonan individu) APPLICANT INFORMATION (including individual application)

Nama Pemohon/NGO/Syarikat/Agensi
Applicant Name/ NGO/Company/Agency

Alamat
Address

Pegawai untuk Dihubungi
Contact Person

Nombor Telefon Pejabat
Office Telephone Number

Nombor Telefon Bimbit
Mobile Number

Alamat E-mel
Email Address

MAKLUMAT PERMOHONAN (termasuk permohonan individu)
APPLICANT INFORMATION (including individual application)

Nama Program
Event Name

Tarikh dan Tempoh
Date and Duration

Tempat
Venue

Tujuan program
Event Purpose(s)

Objektif Program
Event Objective(s)

Medium Penggunaan Logo
Logo Usage Medium

- Buku Program/*Programme book*
 - Kain rentang & Sepanduk/*Bunting & Banners*
 - Pakaian/*Clothes*
 - Laman Sesawang/*Website*
 - Kad Jemputan/*Invitation Card*
 - Lain-lain: Sila Nyatakan/*Others: Please State*
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*Pemohon **DIWAJIBKAN** untuk sertakan draf visual (*Artwork and Design*) penggunaan logo. / Applicant is **COMPULSORY** to attach visual (*Artwork and Design*) of the logo usage.

PENAJA (Jika Ada)
SPONSOR (If Any)

Nama Syarikat :
Company Name

Jenis Perniagaan :
Nature of Business

*Sekiranya lebih dari 1 syarikat/penaja, sila lampirkan.
If there is more than 1 company/sponsor, please attach

PENGESAHAN PERMOHONAN
APPLICATION CONFIRMATION

1. Saya mengaku dan mengesahkan maklumat dan butiran yang diberikan adalah benar.
I acknowledge and confirm the information and the details provided are correct.
2. Saya juga mengaku akan mematuhi syarat serta kriteria yang diperuntukkan dalam penggunaan logo ini.
I also admit to comply with the terms and criteria set forth upon the use of this logo.

Tandatangan/ *Signature* :

Nama/ *Name* :

No. IC/ *IC No.* :

Tarikh/ *Date* :

PENGESAHAN PENERIMAAN BORANG (untuk kegunaan pejabat)
FORM ACCEPTANCE CONFIRMATION (for office use)

Tarikh Diterima/ *Date Received* :

Penerima / *Receiver* :

KELULUSAN PERMOHONAN (untuk kegunaan pejabat)
APPLICATION APPROVAL (for office use)

SOKONGAN KELULUSAN / APPROVAL SUPPORT

Sokongan/ *Support* : LULUS/ *PASS* TIDAK LULUS/ *FAIL*

Tandatangan/ *Signature* :

Nama/ *Name* :

Tarikh/ *Date* :

KELULUSAN PERMOHONAN / APPLICATION APPROVAL

Kelulusan / *Approval* : YA/ *YES* TIDAK/ *NO*

Komen/ *Comment* :
:

Tandatangan/ *Signature* :

Nama/ *Name* :

No. IC/ *IC No.* :

Tarikh/ *Date* :